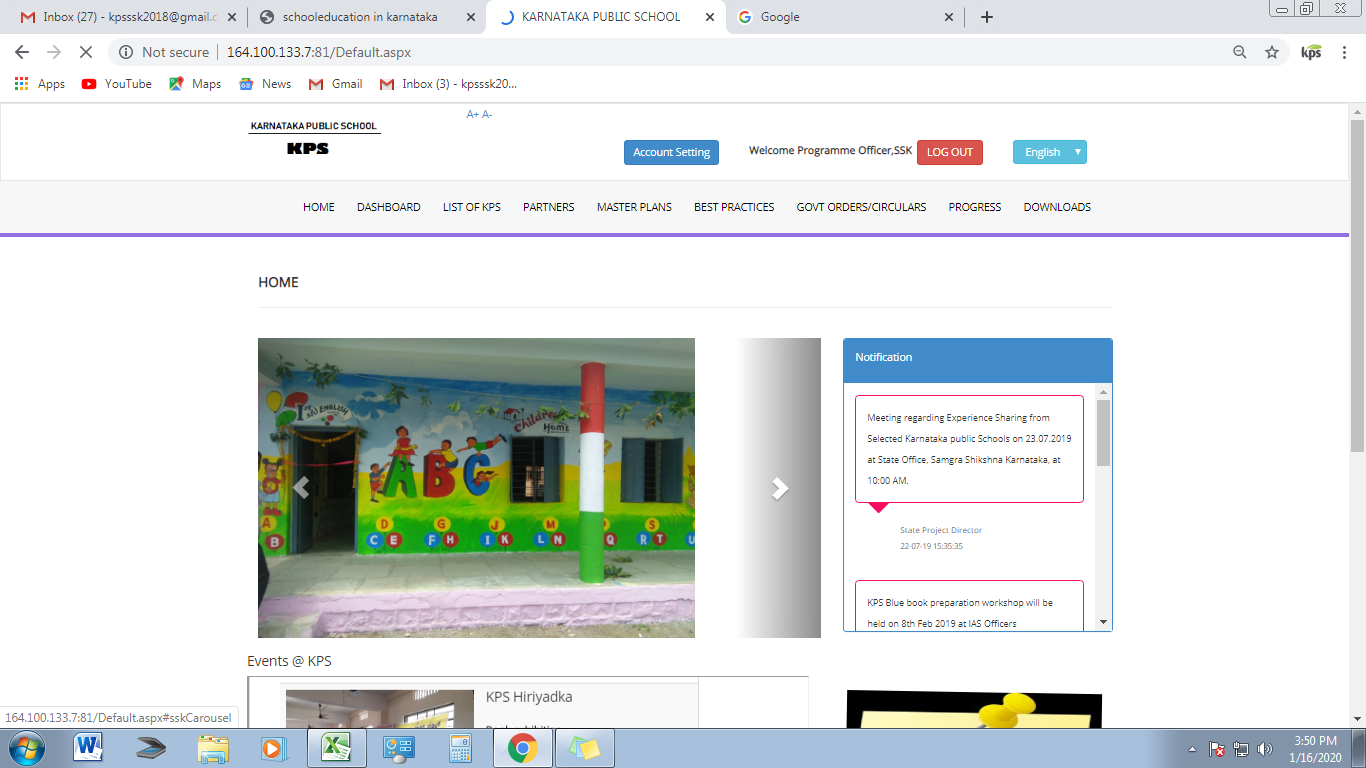
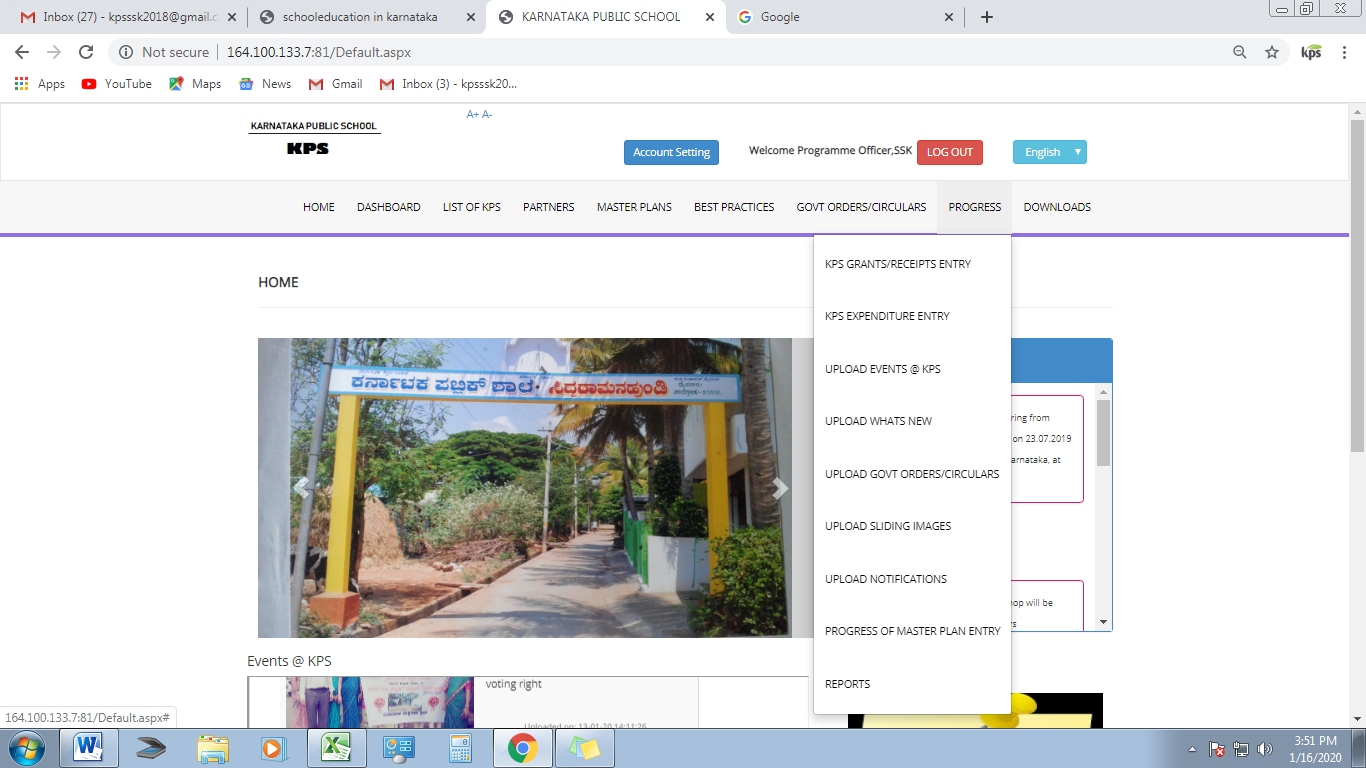
**Steps for Preparation of Rs.10.00 lakh Action Plan for KPS**

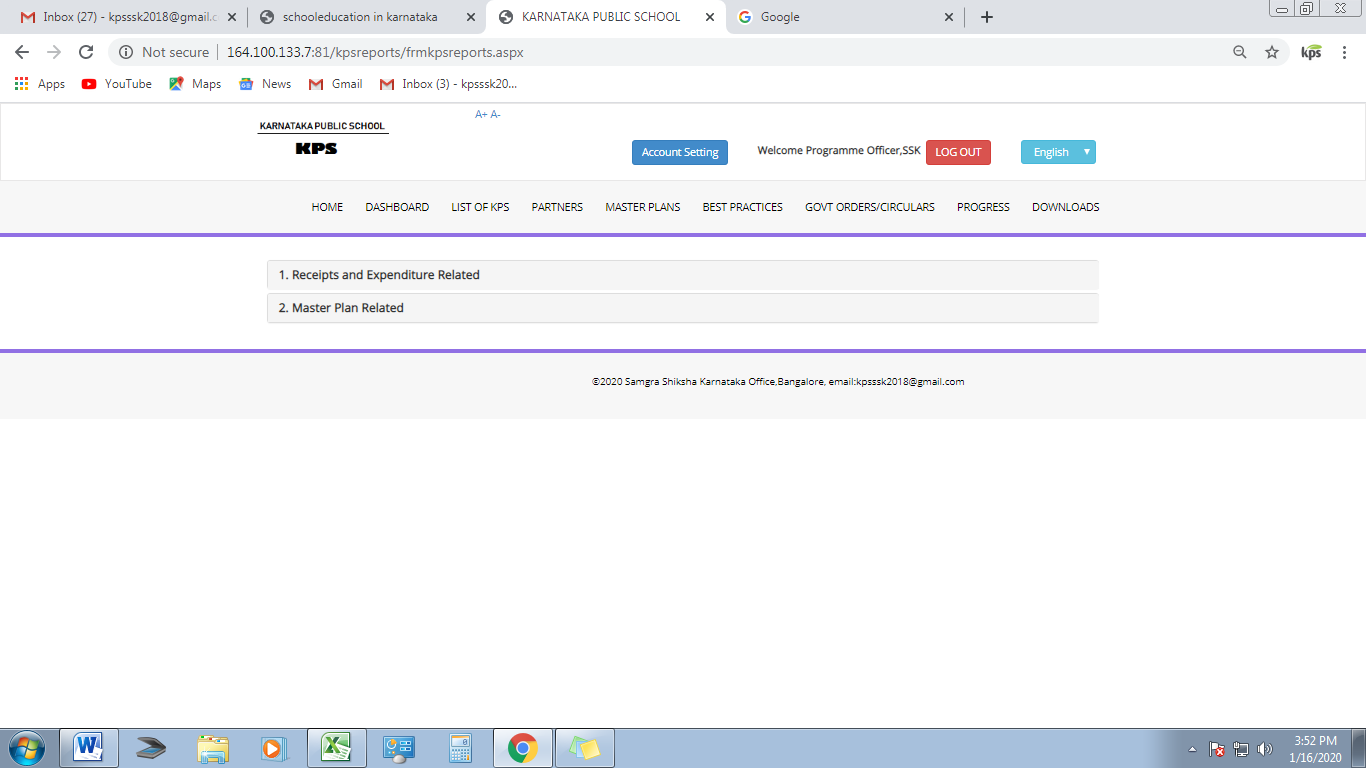
1. **From** [**www.schooleducation.kar.nic.in**](http://www.schooleducation.kar.nic.in)**, go to Karnataka public school website.**



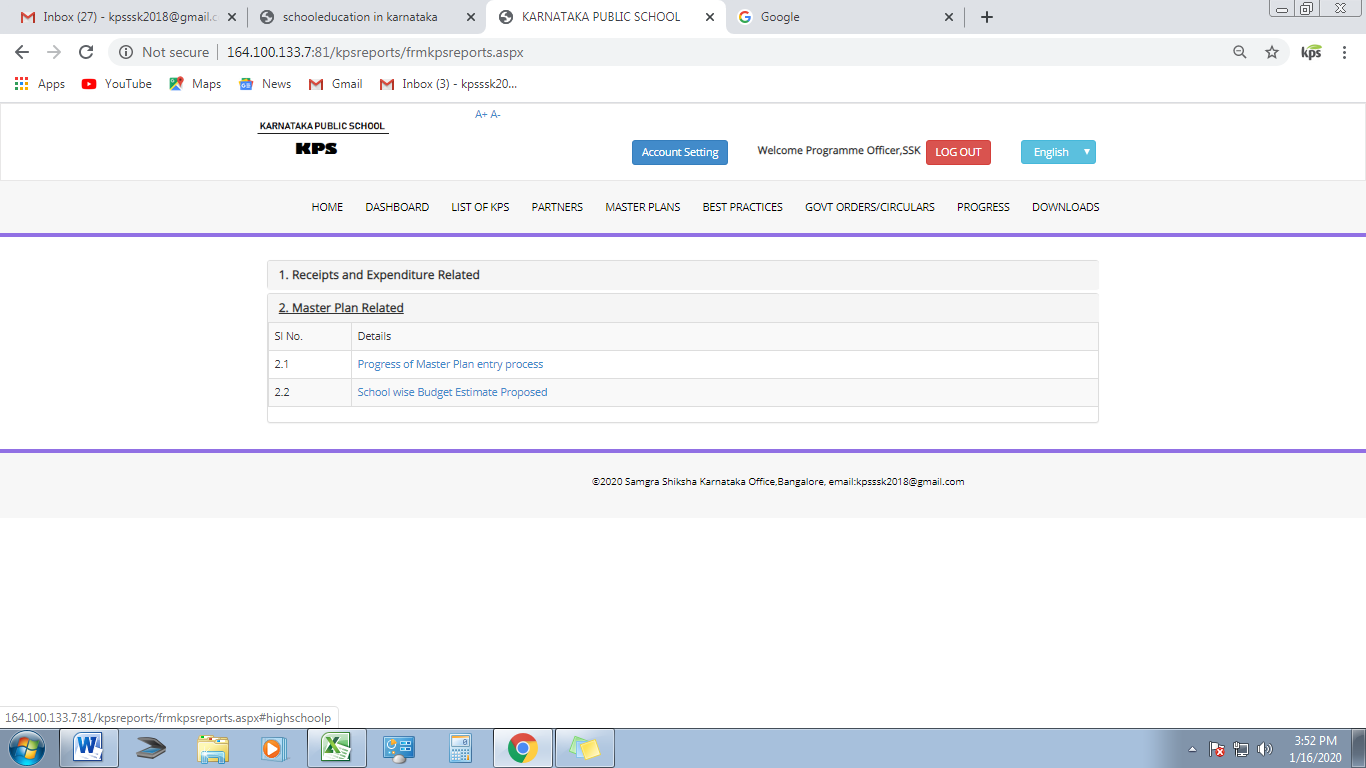
1. Go to ‘**Progress**’ Sub heading, the following drop down will get listed.



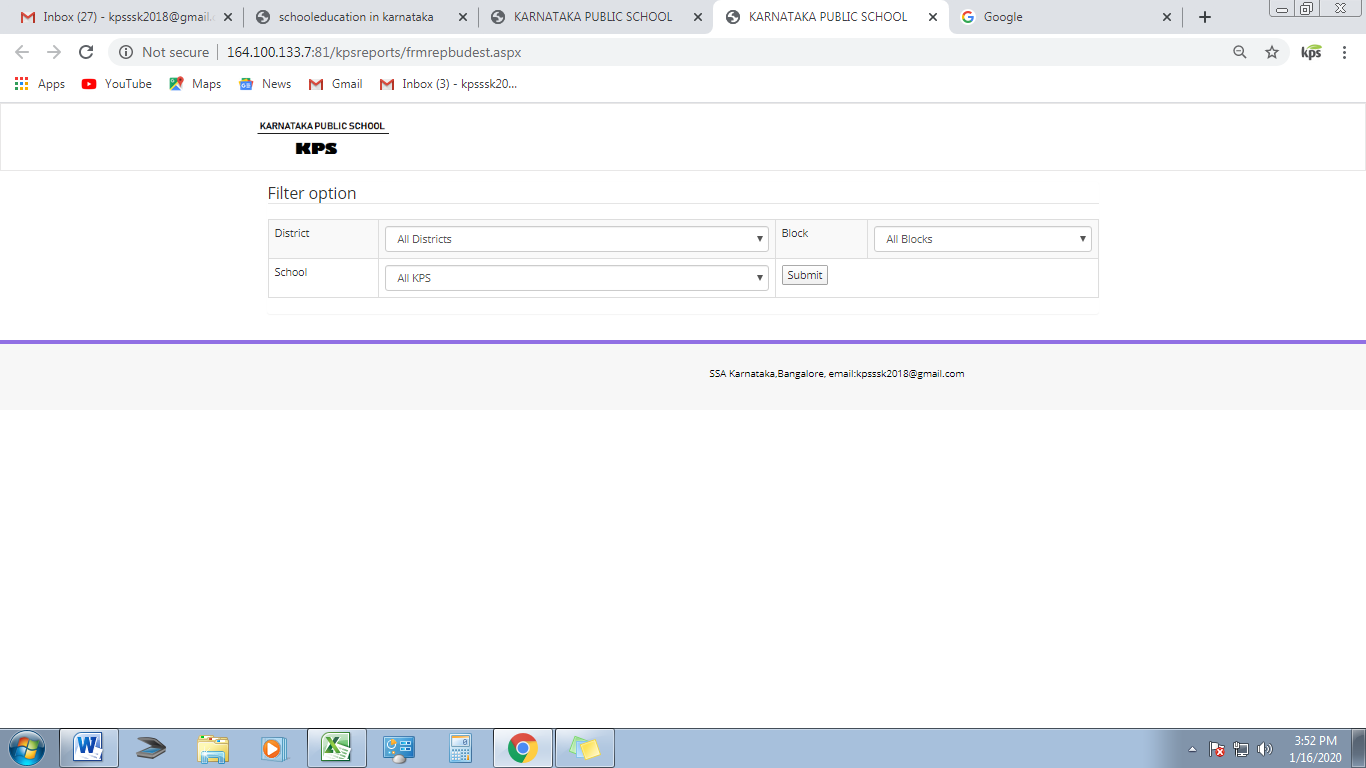
1. Click on **‘Reports’,**  the following screen will appear.



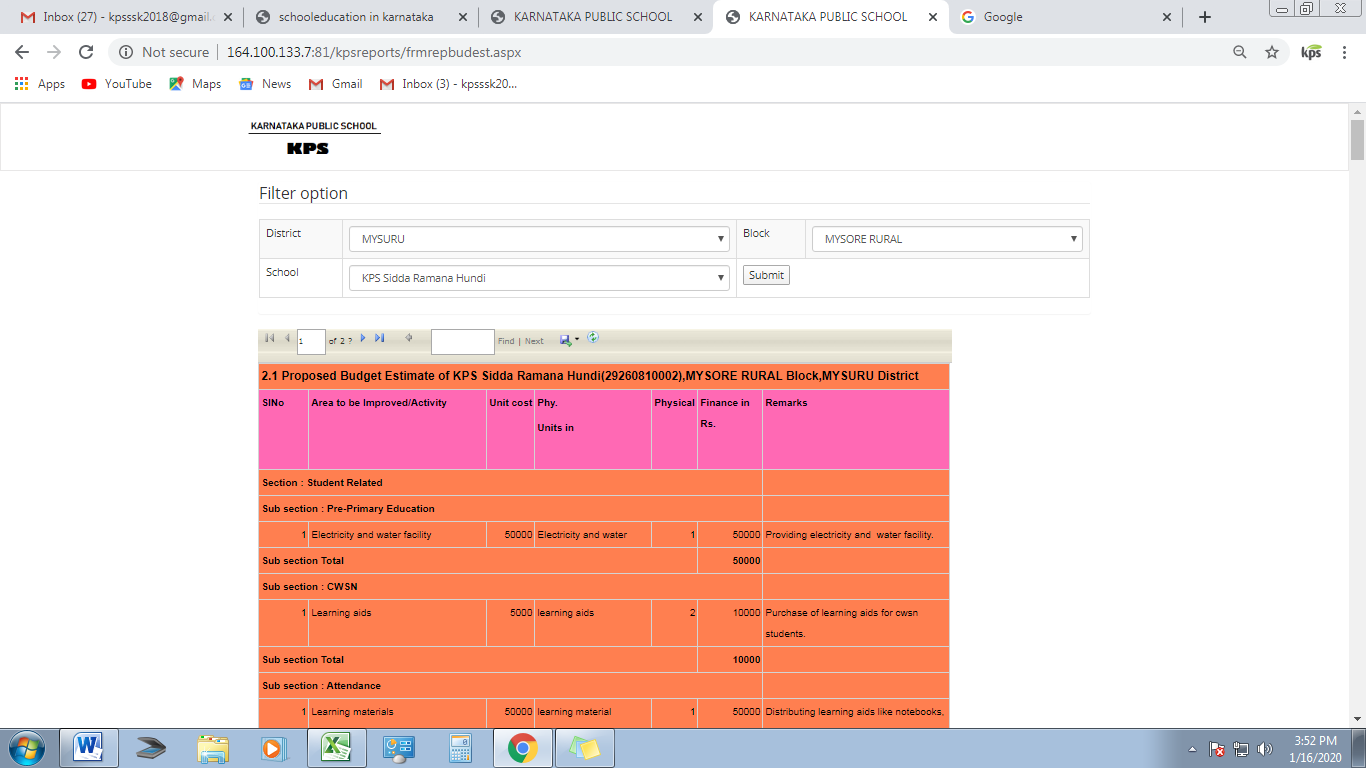
1. Click on **‘Master Plan related’** Head. The following screen appears.



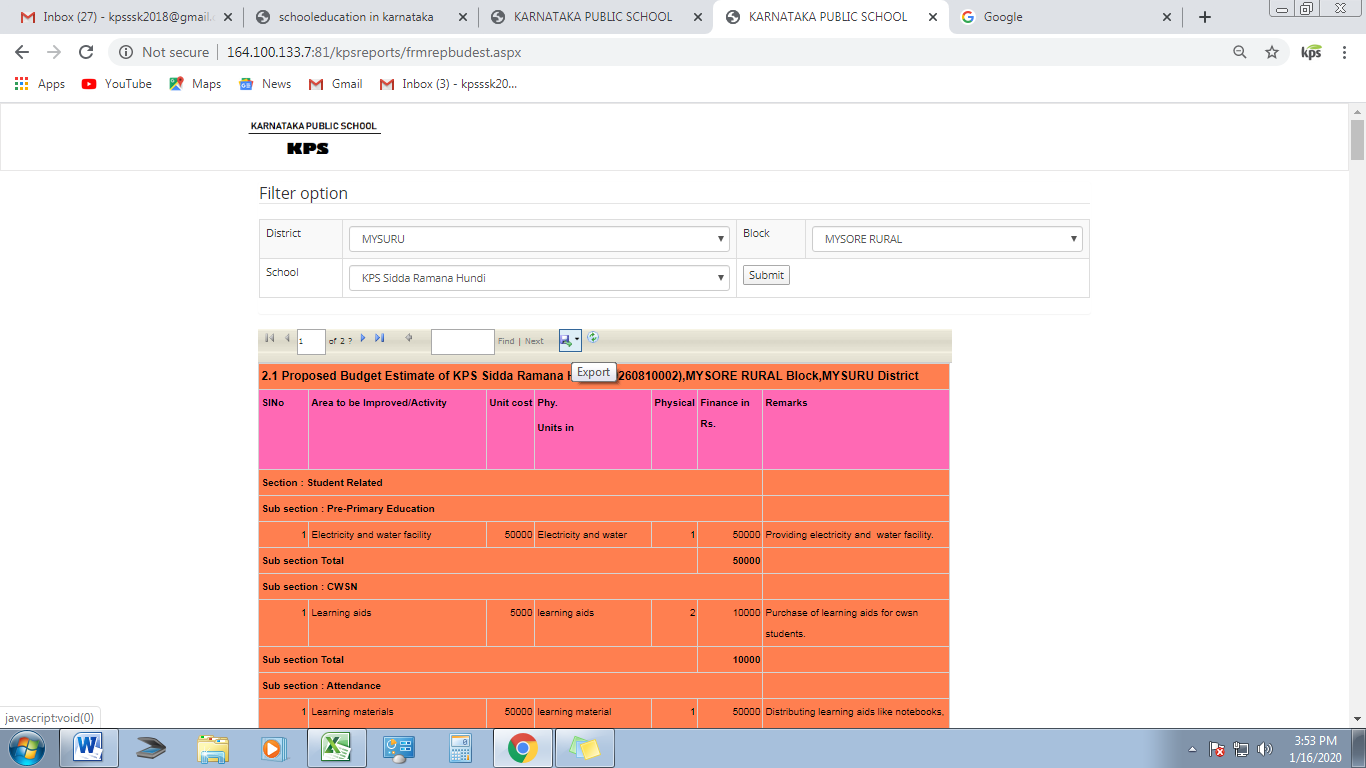
1. **Select ‘School wise Budget Estimate Proposed’. The following screen appears.**



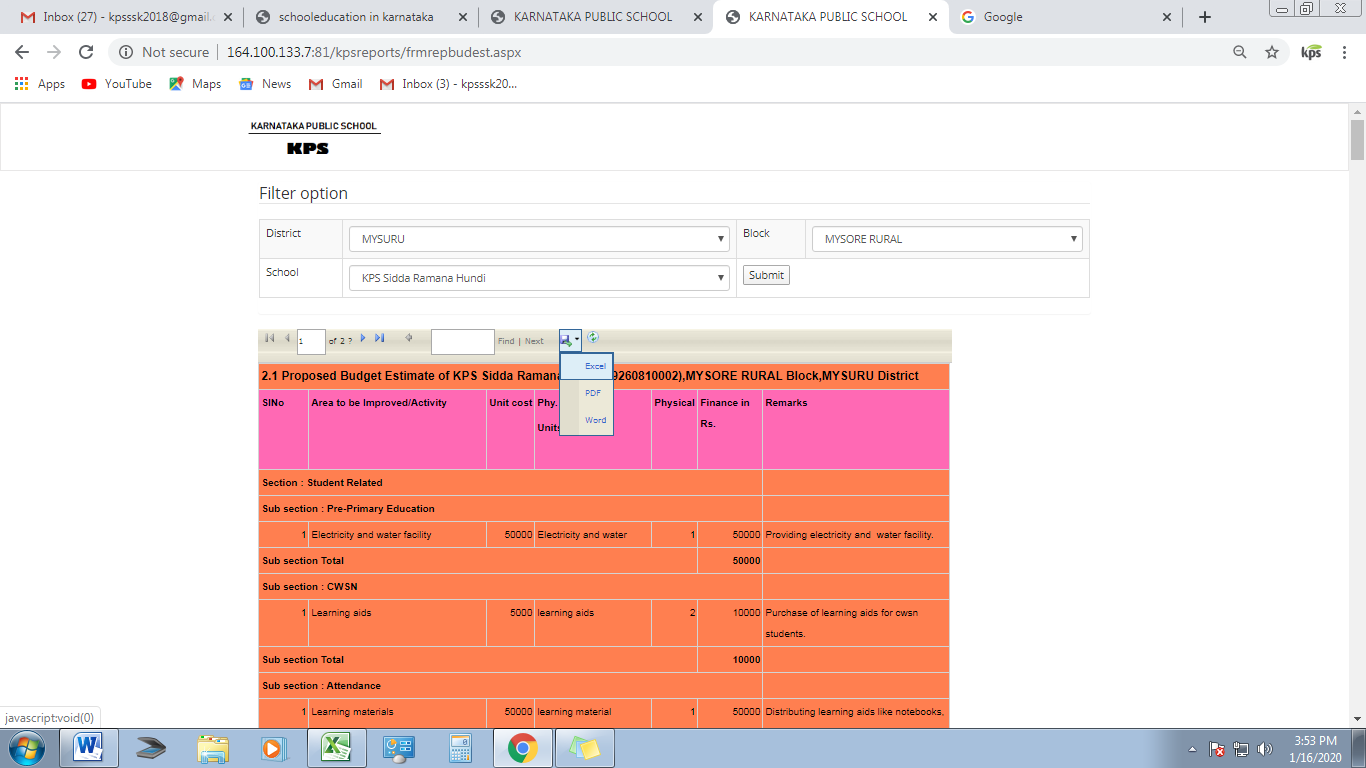
1. **Select from drop down, the District, Block and your school. The total Budget proposed screen will appear as follows:**



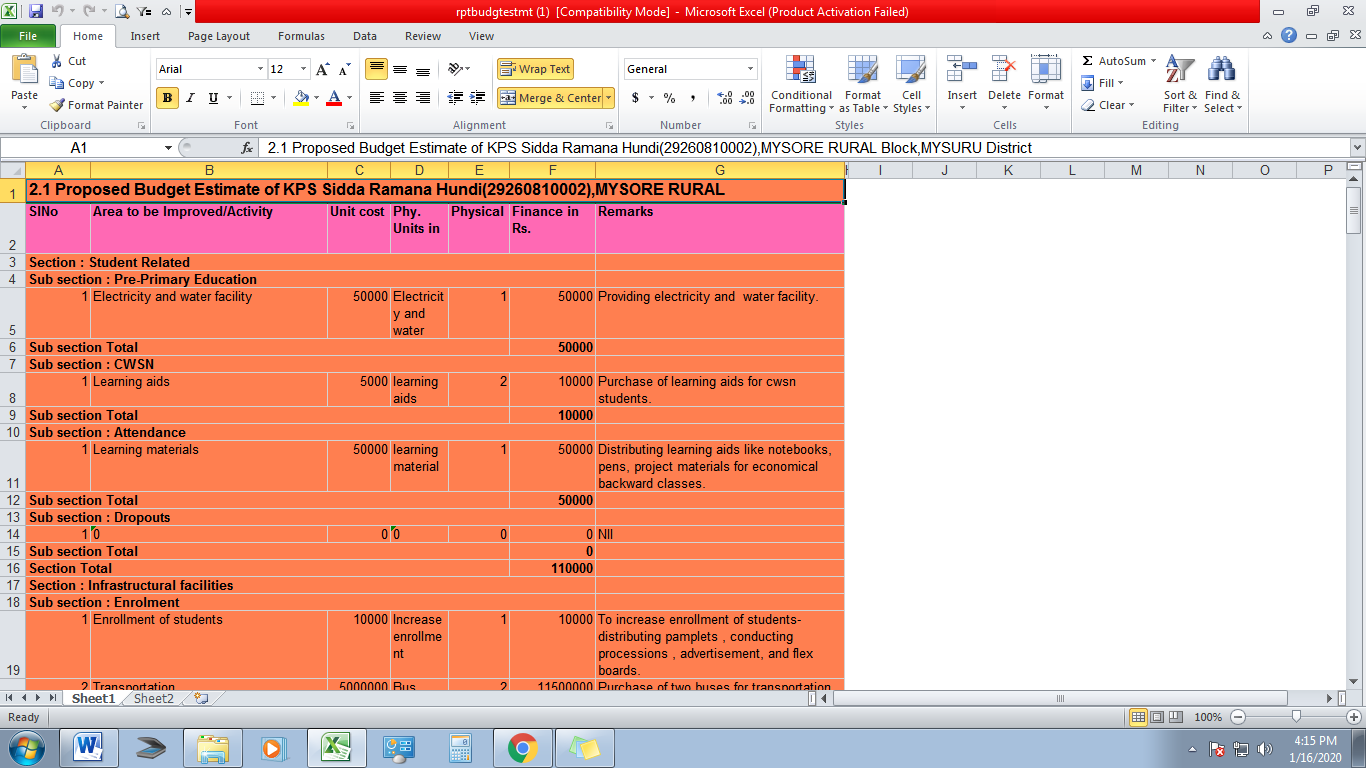
1. Above the Proposed estimated Budget sheet, an option for exporting the sheet to excel is given, which is next to **‘Find/Next’**. An option of **‘Export’** appears as per below screen.



1. As you click on export, the following three option to convert the sheet appears: Excel, PDF and Word, Select **‘Excel’** the sheet gets downloaded in excel format.



1. **The Excel sheet as below appears,**



1. In the next step de-colorize the sheet and as per local need and priority make plan for Rs.10.00 lakhs.
2. **Once finalized, send the Soft copy (**[**kpsssk2018@gmail.com**](mailto:kpsssk2018@gmail.com)**) and Signed hard copy to the State Office, Banglore**.